

Penicuik TH/CARS Heritage Regeneration Grant Application Form

Penicuik
Heritage
Regeneration



This is a grant application form to receive funding from the Penicuik Townscape Heritage and Conservation Area Regeneration Scheme. This form should be completed in conjunction with the grant application guidance notes and guidance on eligible and ineligible works.

For Official Use Only			
REFERENCE NUMBER	DATE APPLICATION RECEIVED	DATE APPLICANT NOTIFIED OF DECISION	AWARD STATUS

Address of the Eligible Property	
Building/Shop Name	
Address	
Postcode	

Name and address of the person or organisation applying	
Building/Shop Name	
Address	
Postcode	
Daytime telephone	
Email Address	

Applicant	
Please confirm whether you are; a Local Authority, a householder, company, charity, sole trader, developer etc.	

Ownership	
Please confirm whether you are the property owner, the tenant, the lessee, company, trust or other etc.	
If you are lessee please confirm please whether the lease is Full Repair and the number of years remaining on the lease.	

If you are seeking grant for a property that you do not own please provide the owner's details. Evidence of the owners consent must be provided. This can be a signed letter or similar declaration. If you are the lease holder please indicate how many years remain on your lease. The lease has to have a minimum of ten years remaining without a break clause.



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PAYMENT OF GRANT	
Please confirm who any grant cheque should be made payable to	

VAT	
Are you registered for VAT yes/no	
VAT registration no.	

Description of the Works – Eligible for Penicuik TH/CARS Grant Award	
Project Title	
Short description of the works which are eligible for a grant from the Penicuik TH/CARS	

Description of the Works – Ineligible	
Project Title	
Short description of any additional works you may be carrying out at the same time (i.e. works that are not grant eligible)	

Please enclose details of the proposed works, attaching specifications, drawings, photographs, programme etc.

Statutory Designations	
Please confirm whether the property is listed or is a scheduled monument. If the property is listed please include the category: A, B or C(s)	

Use of the Property	
Please outline the current use of the property and advise if any change of use is proposed	

Statutory Consents	
Is Planning Consent required? If yes please confirm whether the application has been submitted.	



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Is Listed Building Consent required? If yes please confirm whether the application has been submitted.	
Is Building Warrant required? If yes please confirm whether the application has been submitted.	

Consultants Contact Details	
If you are using consultants for the works (architect, quantity surveyor or engineer) please confirm their contact details	

Total Project Costs	
Please confirm the total cost of the project	£

Please include three tenders for the works. This can also include professional fees (where applicable). These costs should be obtained on a competitive basis and should show the costs for each part of the works

Detailed Cost Plan	
Please confirm that a detailed cost plan is included	

Type of Work Applied For	
Brief description of the repair/restoration work proposed	
How much grant are you applying for?	£

Timetable	
When will the works begin?	
When will the works be complete?	

A programme of works should be included

Other Grant Funding	
Have you previously applied, are currently applying or intend to apply for grant funding from another distributing body (Big Lottery etc.).	
If yes, please give details	



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Feedback on training and education initiatives	
<p>Have you seen any literature circulated through the TH/CARS on how to look after traditional buildings? Have you attended any lectures, seminars or events in connection with the Penicuik TH/ CARS? If yes, please give details including whether the training was effective/informative.</p>	

Declaration	
<p>I declare that the information contained in this application form is truthful, accurate and that information has not been deliberately withheld.</p> <p>If acting on behalf of an organisation the applicant must confirm that the project is within the objectives of the applicant's constitution and that the application has the power to accept the grant subject to conditions and the power to authorise repayment in the event of grant conditions not being met.</p>	
PRINT NAME	
SIGNATURE	
DATE	

Applicants must be advised that any misleading statements (whether deliberate or accidental) given at any stage in the application process or if any material information is knowingly withheld it could render applications for grant invalid. Where a grant is deemed to be invalid applicants are advised that they may be required to repay any grant.

CHECKLIST

- **Owners consent, if applicable**
- **Description of works. This should include drawings, specification and photographs**
- **Three tenders obtained on a competitive basis**
- **Copies of consents (planning/listed building etc.)**
- **Development appraisal, costs and valuations if applicable**

PLEASE RETURN THIS APPLICATION FORM AND ENCLOSURES TO:

Penicuik Heritage Regeneration Project Manager.
33 High Street, Town Hall,
Penicuik, Midlothian, EH26 8HS
Tel 01968 664041
Mobile: 07545 551356

